

**THE CITY OF WEST PALM BEACH RESTATED EMPLOYEES'
DEFINED BENEFIT RETIREMENT SYSTEM**

**MINUTES OF MEETING HELD
February 26, 2019**

A regular meeting of the Board of Trustees was called to order at 1:34 by Chairman Leon Pinder in the 5th floor conference room, City Hall, 401 Clematis Street, West Palm Beach, Florida 33401.

Trustees present were:

Leon Pinder, Chairman
Jose-Luis Rodriguez, Secretary
Dorritt Miller, Trustee
Mark Parks, Trustee
Benny Rodgers, Trustee
Stephan Hunter, Trustee

Also present were:

Amanda Kish, Administrator – Resource Centers
Stacey Weinger, Attorney – City of West Palm Beach
Jon Breth, Investment Consultant – AndCo Consulting
Eric Leventhal, Auditor-KSDT

PUBLIC COMMENTS

N/A

MINUTES

The Board reviewed the minutes from the regular meeting held on November 13, 2018.

A motion was made by Jose-Luis Rodriguez to approve the minutes from the regular meeting held on November 13, 2018. The motion received a second by Mark Parks and was approved 6-0.

**INVESTMENT CONSULTANT REPORT – ANDCO CONSULTING
(PRESENTED BY: Jon Breth)**

Mr. Jon Breth appeared before the Board to present the investment report for the quarter ending December 31, 2018. He informed the Board that AndCo will be sending out a survey to the Trustees. AndCo would appreciate if you completed the survey. He reported the following: Equity markets are down and value outperformed growth. The market was volatile for the fourth quarter due to the trade war between The United States and China along with the partial government shutdown. Mr. Breth reviewed the compliance checklist stating that the portfolio is inline. Mr. Breth went on to review the report in detail noting the following; the total fund was down -8.72% for the quarter. The -8.72% was below the policy of -8.12%; equities were down -14.27%, below the policy of -13.72%; fixed income was up 0.95%, below the policy of 1.64%; real return composite was down -5.24% below the

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policy of -5.78% and real estate was up 1.94% beating the policy of 1.64%. The asset allocation was reviewed in detail. Overall the Plan is doing well and the rebalance process works well. Each manager was reviewed in detail. Argent Capital Management waived their management fee for the March 31st quarter. Mr. Breth recommended liquidating the RBC comingled fund and place the funds into Pear Tree Polaris Foreign Value Fund. The fund has more liquidity and will help the plan with benefit payments.

A motion was made by Dorritt Miller to approve liquidating RBC (Voyager) and moving the fund to the Pear Tree Polaris Foreign Value Fund. The motion was seconded by Mark Parks and carried 6-0.

Mr. Breth reviewed the Investment Policy change to fixed income target allocation.

A motion was made by Stephan Hunter to approve the revised Investment Policy Statement to the fixed income allocation .The motion was seconded by Benny Rodgers and carried 6-0.

9/30/2017 AUDITED FINANCIAL STATEMENTS – PRESENTED BY ERIC LEVENTHAL (KSDT)

Mr. Eric Leventhal stated that an unmodified opinion was issued in regards to the September 30, 2018 audited financial statements. This is the highest level of opinion that can be issued. He reviewed the Plan's net position of statement which reflects the Plan's total assets at \$43,675,941 compared to \$41,833,944 the prior year. The Plan had a great investment year this year, but also had an overall increase of 4%. Mr. Leventhal briefly reviewed the Plan's total administrative expenses and discussed the City's prefunded amount. The Plan is still 100% funded and is doing very well. He commented that out of the 40 audits he completes, very few are 100% funded. Lastly Mr. Leventhal stated that he did not have any issues with management or service providers while performing this audit.

A motion was made by Dorritt Miller to accept the September 30, 2018 audited financial statements as presented. The motion was seconded by Jose-Luis Rodriguez and carried 6-0.

Mr. Leventhal presented the Management Representation Letter. He informed the Board that the letter explains the information provided was correct and accurate.

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A motion was made by Benny Rodgers to accept the Management Representation Letter. The motion was seconded by Dorritt Miller and carried 6-0.

ADMINISTRATIVE REPORT – RESOURCE CENTERS (PRESENTED BY: Amanda Kish)

DISBURSEMENTS: The Board reviewed the disbursement list presented through February 26, 2019.

A motion was made by Dorritt Miller to approve the disbursements through February 26, 2019 as presented. The motion received a second by Jose-Luis Rodriguez and was approved 6-0.

BENEFIT APPROVALS: Ms. Amanda Kish presented the Board with the benefit approval list dated February 26, 2019.

A motion was made by Dorritt Miller to approve the benefits through February 26, 2019 as presented. The motion received a second by Jose-Luis Rodriguez and was approved 6-0.

FINANCIAL STATEMENTS: Ms. Kish explained the January 31, 2019 draft statements were still in review due to fiscal year end.

ATTORNEY REPORT – CITY OF WEST PALM BEACH (PRESENTED BY: STACEY WEINGER)

Ms. Weinger confirmed there were no additional items to be reported at this time.

OTHER BUSINESS

ADJOURN

There being no other business, and the next regular meeting having been scheduled for May 9, 2019 at 1:30 P.M., the meeting was adjourned at 2:30 P.M.

Jose-Luis Rodriguez, Secretary